



FLORIDA PUBLIC RECORDS ACT CHAPTER 119

Broward Health, as a public hospital system must comply with Florida Public Records Law Chapter 119. These statutes allow members of the general public to request private information about employees of the District, including their home addresses, home telephone numbers, etc.

Specifically, the law exempts the following categories of employees under the defined conditions:

- Direct Caregivers will be automatically exempt from requests for private information. A list reflecting the positions we have defined as caregivers based on the law's description will be forwarded to your managers. Employees in these positions will be automatically exempt from the release of personal information under the public record statutes.
- Non-direct caregivers will be exempt from requests for private information if they request this exemption in writing. To ask for the exemption the employee must have a reasonable belief that release of this information could be used to "threaten, intimidate, harass, inflict violence upon or defraud the employee or any member of the exempted family". We have included a request form at the bottom of this letter for your convenience. Please complete the box below and forward this to your Human Resource Department.

The information that is exempt under this bill includes: home addresses, home telephone numbers, social security numbers of the employee, photographs of the employee, the spouse's place of employment, and the location of the employee's children's schools and day care center.

When responding to future public records requests, Broward Health will exempt information of a personal nature from disclosure under the Florida Public Record Law Section 199, because I feel that release could result in personal or financial harm to me or my family.

Name (printed)

Signature and Date

Employee Number

(Please forward to your Regional Human Resource Department)